FORM D4a – HOTEL ACCOMMODATION

Submit this form only if it is applicable

Marina Bay Sands Singapore
10 Bayfront Ave, Singapore 018956

Marina Bay Sands Hotel has been appointed as the Official Hotel for this event. Please complete and return this form by the deadline if you require accommodation at the hotel.

DEADLINE: 15 JUNE 2018

Please return the completed form to **Marina Bay Sands, Group Reservations Department** (groups@marinabaysands.com) by Friday, June 15, 2018. All bookings are subject to room availability and the best rate available after June 15, 2018.

PARTICULARS

Salutation: ☐ Dr ☐ Mr ☐ Mrs ☐ Ms ☐ Others(please specify):

Family Name: **Given Name:**

Designation: **Company:**

Address:

City / State: **Country:**

Telephone: ( ) **Fax:** ( )

Email:

TRAVEL DETAILS

Passport No.: **Passport Expiry:**

Date of Birth: **Nationality:**

Additional Guest Name:

Passport No.: **Passport Expiry:**

Date of Birth: **Nationality:**

Arrival Date: **Departure Date:**

Arrival Flight: **Departure Flight:**

ROOM CATEGORY

Room Type	Rate*	Special Requests**	Number of Nights
☐ Deluxe King	SGD400.00++ inclusive of Internet Access	☐ King ☐ Double-Double ☐01 Daily breakfast at $43.00++ per day ☐02 Daily breakfasts at $86.00++ per day	_____nights

Airport Limousine Pick up at S$120.00 NETT per way*(Please tick if required):*

Please furnish us your credit card and flight details in order to guarantee your limousine arrangement:

☐Arrival (airport-hotel) ☐Departure (hotel-airport) ☐2 way transfers required (airport-hotel-airport)

Please let us know of any special requests you may have, so that we can make every effort to ensure your stay is comfortable.

Other special requests:

** Rates are subject to 10% service charge and prevailing Goods and Services Tax (GST).*
*** Subject to availability.*

Please note:

- Check-in time begins at 3:00pm and check-out time is by 11:00am.
- All reservations must be guaranteed with a credit card. Please provide flight details if applicable.
- **Please be advised that cancellation of booking must be made Friday, June 15, 2018. Thereafter, a cancellation fee equivalent to the total nights' room charge subject to prevailing service charge and tax will be charged to your credit card.**
- **In the event of no-show, room charge for all nights and prevailing service charge and tax will be charged to your credit card.**
- A confirmation letter will be sent to you once the booking has been made.

To guarantee your reservation, kindly provide your credit card details in the space below:

Name on Credit Card:

Card Number: | | | | | - | | | | | - | | | | | - | | | | |

Card Type: ☐ Visa ☐ MasterCard ☐ American Express ☐JCB

Expiry Date: | | / | | | | | (mm/yyyy)

By providing my credit card details, I hereby authorise Marina Bay Sands Pte Ltd to charge my credit card to guarantee my reservation.

Credit Card Signature: Date:

Thank you for choosing Marina Bay Sands, we look forward to welcoming you!